## <u>Pre-defense Notice for Phase-2</u> (Spring 2024)

This is to notify that the pre-defense of Phase 2 students registered for Spring 2024 semester is scheduled on **11 May 2024** (Saturday) at 10.00 am (reporting time: 09.30 am). Following items are mandatory for all students to bring during pre-defense:

- 1. Official mark sheet (must be brought)
- 2. Project progress must be demonstrated at a satisfactory level
- 3. Final project report must be demonstrated at a satisfactory level
- 4. **Meeting** (with Supervisor) **evidence form** must be brought with the proof of required number of meetings

To resolve any queries regarding item 1, students are instructed to talk to the coordination officer.

Students are expected to be aware of the following factors:

- Students must come formally with student id
- Students will perform the presentation in English with the help of PowerPoint slide
- Maintaining time is extremely important
- No makeup date will be scheduled

[\*\*\* Missing the pre-defense will automatically disqualify a student from participating in the final defense.]

J.G.A.2024

Mr. Md. Salah Uddin Assistant Professor & Head Department of Multimedia and Creative Technology Daffodil International University